

<p>Phase 1 Pre-contract discussions</p>	<p>Discussions to understand and clarify specifications, concept designs, quotations.</p>
<p>Phase 2 Appoint Project Team</p>	<p>Provides focal point for client and defines responsibilities.</p>
<p>Phase 3 Define the Project Plan</p>	<p>Construct the design and make plan. Identifies agreed milestones and timescales.</p>
<p>Phase 4 Undertake Site Survey(s)</p>	<p>Ensures no surprises during the contract – all site specific issues captured.</p>
<p>Phase 5 Complete design and seek client approval</p>	<p>Develop 3D imagery and 2D design drawings. Establish methods for groundworks and installation. Obtain client approvals.</p>
<p>Phase 6 Produce Method Statements and Risk Assessments</p>	<p>Define task specific briefs and risk assessments.</p>
<p>Phase 7 Complete detailed design and ensure client approval in place</p>	<p>Complete 2D detailed design for production and review against specification and site specific survey. Ensure client approval is in place.</p>
<p>Phase 8 Production and Groundworks</p>	<p>Complete production. Obtain relevant on site client and third party approvals triggering groundworks and installation programme.</p>
<p>Phase 9 Install unit(s)</p>	<p>Groundwork inspections, installation approval release and completion.</p>
<p>Phase 10 Unit inspection and sign off</p>	<p>Unit inspection, certification as required and customer sign off.</p>